



Dragon Lake School (School District 28) COVID-19 Communicable Disease Health and Safety Plan

**This document builds upon the
[Provincial COVID-19 Health & Safety Guidelines for K-12 Settings](#)*

September, 2021 (Updated January 5th 2022)

Personal Measures

Daily Health Checks

Staff, parents and students will be regularly reminded of their responsibilities to complete a Daily Health Check and are provided with resources on how to complete one (e.g., the [K-12 Health Check](#) app).

The daily sign in will confirm the staff/visitors completion of the Health Check (continue check in at front doors).

- Staff will be reminded weekly of responsibility to complete the Health Check daily (Weekly Memo).

Stay Home When Sick / What To Do When Sick

Students, staff or other adults must stay home if they are required to self-isolate. Additional information on self-isolation requirements and support is available from BCCDC.

Students, staff or other adults should stay at home when sick, as this is one of the most important ways to reduce the introduction to and the spread of COVID-19 in schools. The following resources provide guidance regarding specific symptoms of illness:

- Parents/caregivers and students can use [the K-12 Health Check](#) app
- Staff and other adults can refer to BCCDC's [When to get tested for COVID-19](#)
- Staff, students and parents/caregivers can also use the BCCDC online [Self-Assessment Tool](#), call 8-1-1 or their health care provider.

Symptoms Develop at School

Some students or staff may not be able to be picked up immediately. Schools will have a space available where the student or staff can wait comfortably and is separated from others (at least 2M), and provide the student or staff with a mask if they do not have one.

Schools must provide supervision for younger children. Supervising staff should wear a non-medical mask and face shield if they are unable to maintain physical distance, avoid touching bodily fluids as much as possible, and practice diligent hand hygiene. Staff responsible for facility cleaning should clean and disinfect the surfaces/equipment, which the person's bodily fluids may have been in contact with while they were ill.

Returning to School After Illness

When a staff member, student or other adult can return to school depends on the type of symptoms they experienced (as indicated in the [K-12 Health Check](#) app and BCCDC [When to get tested for COVID-19](#) resource, if a COVID-19 test is recommended, and the type of illness they had (e.g. COVID-19 or other illness). See [Appendix A COVID-19 Symptoms, Testing & Return to School](#) for more information regarding what to do when experiencing COVID-19 symptoms.

Students and staff who experience symptoms consistent with a previously diagnosed health condition (e.g. seasonal allergies) can continue to attend school when they are experiencing these symptoms as normal. They do not require re-assessment by a health-care provider and should not be required to provide a health-care provider note. If they experience any new or unexplained symptoms, they should seek assessment by a health-care provider.

Students or staff may still attend school if a member of their household develops new symptoms of illness, provided the student/staff has no symptoms themselves. If the household member tests positive for COVID-19, public health will advise the asymptomatic student/staff on self-isolation and when they may return to school.

Hand Hygiene & Respiratory Etiquette

Hand cleaning facilities are available and accessible throughout the school and are well maintained.

Diligent hand hygiene will be promoted to staff and students regularly.

Personal Protective Equipment

Masks

Staff, adult volunteers, visitors, and all students (K-12) will wear a non-medical mask or face covering (a “mask”) according to the guidelines or applicable public health orders/recommendations. If wearing a face shield a mask is also required to be worn.

Masks are available at the office for those who have forgotten theirs.

Exceptions to the mask requirements for staff, students and visitor can be found in the [Provincial COVID-19 Communicable Disease Guidelines for K-12 Settings – Updated August 24, 2021](#) on page 20.

Supportive School Environments

Personal Space

Strategies are in place to encourage staff and students to consider and respect others personal space. Personal space is the distance from which a person feels comfortable being next to another person. Strategies are implemented to limit, and wherever possible, avoid face to face seating arrangements to maximize space between people. Classrooms will utilize the space, creating the maximum space between people that is possible.

Public Health Measures

Attendance & Record Keeping

Staff and visitor sign in and confirmation of completion of the daily health check is required at front entrance. Visitors will required to sign in at the office to leave their contact information. A list of the date, names and contact information for all visitors and staff who entered the school will be kept for 45 days.

Accurate class and bus lists will be maintained and kept for at least 45 days.

Environmental Measures

Ventilation and Air Exchange

All HVAC systems are operated and maintained as per standards and specifications, and are working properly. Filters have been upgraded and will be regularly monitored and replaced.

Use of portable air conditioners and fans in unventilated spaces with doors and windows closed should be avoided. Risk mitigation strategies are identified for excessive heat events or times of poor air quality.

Administrative Measures

Cleaning and Disinfecting

Cleaning practices will include:

- Frequently touched surfaces (those touched by larger numbers of people) are cleaned and disinfected at least 1x/day (spray bottles in classrooms/offices for disinfecting)
- Surfaces touched by fewer people are cleaned 1x/day.
- Practices will be in place to clean and disinfect frequently touched surfaces when they are dirty
 - Spray bottles in classrooms/offices for disinfecting
- Other general cleaning occurs in line with regular practices.
- Practices are in place to clean and disinfect any surfaces a person's body fluids have contacted after they have displayed symptoms of illness.
 - Spray bottles in classrooms/offices for disinfecting

Gatherings and Events

School extracurricular and social gatherings and events (including those occurring within and between schools) are in line with those permitted as per relevant local, regional, provincial and Federal health recommendations and [Orders](#).

Assemblies, parents teacher meetings, professional development activities will be held virtually as much as possible.

Extra-curricular events such as school sports will have NO spectators. No more than one other team may be invited to play at the school.

Space Arrangement

During breaks and other unstructured time in indoor settings, strategies will be in place to ensure there is enough space available to prevent involuntary physical contact. Staggered recess and lunch times will continue.

Staff Spaces Only

K-12 schools and other worksites will implement the following strategies:

- Utilize floor markings and signage to direct traffic flow and prevent crowding (e.g. in the break room, by the photocopier, etc.).
- For gatherings (e.g. meetings, pro-d, etc.), respect room occupancy limits, use available space to spread people out, and consider virtual options. Gatherings must also occur in line with those permitted as per relevant local, regional, provincial and federal public health recommendations and Orders and any related Work Safe BC guidance.

Visitors Access/Community Use

Schools are responsible for ensuring that visitors are aware of communicable disease protocols and requirements, and have completed a daily health check, prior to entering the school.

Visitors will be limited to those that are supporting activities that are of direct benefit to student learning and well-being.

Information on communicable disease protocols and requirements for visitors should be posted by the entrance to the school and will be included in communications to students and families (Facebook, website, direct email, and onsite signage).

Parents and visitors must make appointments to enter the school.

We will leave main front doors locked for visitors who completed their daily health check to sign-in and sanitize.

Visitor access to schools may be restricted by local or provincial public health orders or recommendations from a medical health officer. See the [Regional Differences](#) section for more information.

All visitors must wear a non-medical mask when they are inside the school. See the [Personal Protective Equipment \(PPE\)](#) section for more information, including exceptions to mask requirements for visitors (we will provide masks as necessary).

Where possible, visitor access should be limited to those areas required for the purpose of the visit (e.g. school office for drop-off/pick-up of items, gymnasium for a sports event, etc.).

Parents/caregivers are encouraged to drop-off/pick-up students outside of the school.

Parents/caregivers and other visitors should respect others personal space while on school grounds including outside.

Curriculum, Programs and Activities

For music and physical education (and other subjects as necessary), prevention practices specific to the activity can be found in the [Provincial COVID-19 Communicable Disease Guidelines for K-12 Settings – Updated August 24, 2021](#) on page 26.

Local day field trips **must be approved through the Health and Safety Committee at this time.** No overnight travel.

Local and international field trips will occur in line with those permitted as per relevant local, regional, provincial, and Federal public health recommendations and Orders for local and/or international travel.

Student Transportation

Masks: Bus drivers, adult volunteers and visitors, and **all students (K- 12)** wear masks according to the guidelines or applicable public health orders/recommendations.

Bus passengers will be spread out if empty seats are available.

Bus windows are opened when the weather allows.

Bus cleaning practices will include:

- Frequently touched surfaces on school buses will be cleaned and disinfected at least 1x/day.
- Surfaces touched by fewer people are cleaned 1x/day.
- Practices are in place to clean and disinfect frequently touched surfaces when they are dirty.
- Other general cleaning occurs in line with regular practices.
- Practices are in place to encourage bus drivers and passengers to practice hand hygiene before and after trips.

Carpooling - for carpooling related to school activities, students, staff and other adults must follow the mask requirements. Spread out vehicle occupants as much as possible. Travel with the same people whenever possible. Hand hygiene before and after trips.

Food Services

Food services (e.g., meal programs, fundraisers, etc.), are following regular operational and food safety practices. Schools should continue to emphasize that food and beverages should not be shared.

Community Use of Schools

Community use of school facilities is aligned with related public health guidance, recommendations and Orders. Safety plans are required from user groups.

Water Fountains

The use of water fountains is not limited. Fountains will be cleaned/disinfected daily.